



CJ 191, Introduction to Criminal Justice, Fall 2022 CRN: 11620

- **Instructor:** Josh Davis
- **Department:** Criminal Justice
- **Office Location:** 328.15 LETC (Law Enforcement Training Center)
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- **Preferred Method of Contact:** Email
- **Office Hours:** By Appointment – Monday thru Thursday preferred
- **Classroom Day/Time:** LETC 337 - Tuesday & Thursday 11:00 a.m. -12:15 p.m.
- **Prerequisites:** None

How to use this syllabus

This syllabus provides you with information specific to this course, and it also provides information about important university policies. This document should be viewed as a course overview; it is not a contract and is subject to change as the semester evolves. Any changes will be communicated in class and through Blackboard.

Students with Disabilities

A disability is something that affects a major life activity. These life activities include, but are not limited to, learning, walking, breathing, hearing, and seeing, in addition to many other physical, sensory functions, and psychological disabilities.

If you are a student with a disability, or believe you might have a disability, which requires accommodations, please contact the Office of Disability Services (ODS) www.wichita.edu/ods to discuss reasonable and appropriate accommodations and eligibility requirements. It is the University's goal that learning experiences be as accessible as possible. If you anticipate or experience physical or academic barriers based on disability ODS will review your concerns and determine, with you, what academic accommodations are necessary and appropriate for you. For example, adaptations of teaching methods, class materials or testing may be made on a case-by-case basis if warranted, as required by the Americans with Disabilities Act (ADA). All information and documentation of your disability is confidential and will not be released by ODS without your written permission.

Respect for Diversity

Wichita State University is committed to being an inclusive campus that reflects the evolving diversity of society. To further that goal, Wichita State University does not discriminate in its employment practices, educational programs or activities on the basis of age (40 years or older), ancestry, color, disability, gender, gender expression, gender identity, genetic information, marital status, national origin, political affiliation, pregnancy, race, religion, sex, sexual orientation, or status as a veteran. Retaliation against an individual filing or cooperating

in a complaint process is also prohibited.

Students from all diverse backgrounds and perspectives are welcome in this course and the diversity that students bring to this course should be viewed as a resource, strength and benefit. All materials and activities are presented with the intent to be respectful of diversity: gender, sexuality, disability, age, socioeconomic status, ethnicity, race, and culture. Your suggestions are encouraged and appreciated. Please let me know ways to improve the effectiveness of the course for you personally or for other students or student groups. In addition, if any of our class meetings conflict with your religious events, please let me know so that we can make arrangements for you.

Course Description

CJ 191. Introduction to Criminal Justice (3).

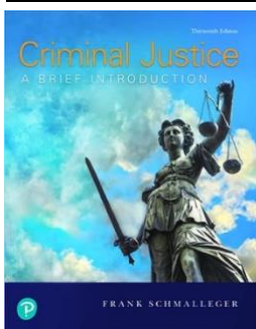
General education social and behavioral sciences course. Introduces crime and the criminal justice system by discussing the nature of crime and by identifying multiple facets of the justice system, including the police, the courts, and correctional agencies. Studies the role of the criminal justice system as it relates to the individual and to society. Students become acquainted with criminal justice careers. This is a Kansas Systemwide Transfer Course.

Measurable Student Learning Outcomes

Upon successful completion of this course, students will be able to:

- 1) Summarize the historical, theoretical, and philosophical developments in criminal justice
- 2) Identify and discuss the steps in the criminal justice process
- 3) Distinguish the goals and philosophies of due process and the crime control models of criminal justice
- 4) Identify the ethical responsibilities and the constitutional duties of the criminal justice professional
- 5) Summarize how law enforcement, courts, and corrections operate and interact
- 6) Explain the importance of empirical data in criminal justice policy

Required Texts/Readings Textbook



Schmallegger, F. (2019). *Criminal Justice: A Brief Introduction* (13th ed.). Pearson Education, Inc.

Students should have had their student account charged for access to an electronic copy of this textbook through Blackboard. However, if you have opted out of this feature through WSU's Shocker Store (The Bookstore), you can rent or buy this book from many online vendors such as Amazon, Pearson, Chegg, Big Words, or other online vendors.

Other Readings

If any other reading materials are required, the link or the directions on locating the material will be posted in Blackboard. Additional assigned readings or alternative readings may be used during the semester to complement your learning.

Other Equipment/Materials

Students are required to have complete access to a functioning laptop or PC with internet capabilities. This laptop or computer must have Microsoft Word. If you do not have Microsoft Word on your PC or Laptop, Wichita State does provide free access to Microsoft Office 365 for students. Follow the instructions below to get Microsoft Office:

1. Log in to [MyWSU](#)
2. Click on Office 365 located on the “Home” tab
3. Follow the Office 365 wizard instructions

Before you begin your coursework, [ensure that your computer meets technical standards](#) (software, computer equipment, general skills, program management skills, communication skills, and managing your WSU email) for use in online courses.

Class Protocol

A portion of the grade is based solely on participation. In-class activities and discussions constitute part of the class. In order to have an effective learning experience and to master the material, students should make every effort to attend all class sessions (please note that on the dates that have an asterisk attendance is mandatory). If a student should miss class, it is the student's responsibility to understand what they missed and to get the notes/information from another student. It is not the responsibility of the instructor to re-teach any portion of the class.

Students will be held responsible for all assigned materials. Examinations must be taken on the assigned date at the assigned time. Grades are not negotiable and will be determined by the total number of points accumulated. Every student will have the same opportunities to earn points. Students will receive the grade they earned.

Students are expected to participate in classroom discussions and activities. Asking questions, providing varying perspectives, and discussing the topics at hand make the class much more enjoyable and exciting for everyone. Participation/attendance is mandatory on days noted with an asterisk. Failure to attend on these days will directly affect a student's grade.

Please make sure all cell phones are either off or put on silent. If a student needs to take a call, please exit quietly to avoid disrupting the class discussion or students trying to pay attention.

- Students are expected to prepare for class, read assigned materials before class, satisfactorily participate in class discussions, and turn in required coursework on time.
- Students are expected to take responsibility for their learning. The instructor is not responsible for your learning. This requires your effort.
- Students are expected to submit all assigned material, including but not limited to assignments, quizzes, exams, and blackboard discussions, on time.

Class Behavior

To allow for orderly learning and discourse, students are to follow the rules of courtesy, including refraining from using sexist, racist, off-color, or demeaning language or behavior, sometimes referred to as flaming. This is a college course, and student vocabulary and word choice should be appropriate for a college classroom. Students should stay on-topic, handling

non-class-related matters outside of class. We will be covering topics that can be socially sensitive; therefore, we must remain respectful of each other's points of view during the course.

Contact Policy

Although you may attempt to reach me by phone, email communication is always preferred and has a faster response rate as I am not always in the office. Feel free to email me any questions or concerns following these guidelines:

- Always use the course name in the subject line of the email
- Remember to sign your name.
- **Always** email me from your WSU email address. Email sent from personal email servers like Gmail, Yahoo, etc., tend to end up in my spam folder, and I never see them. You may also email me through Blackboard via the Email My Instructor tab. I also offer an “Ask the Instructor” forum on Blackboard, which allows common questions to be seen and responded to publicly.
- You should NOT contact me for tech support.
 - Any technical problems involving your computer, or issues regarding file uploading or sharing, should go through OneStop. You can contact them at 316-978-3909. You can also fill out a request for help form at their [website](#).
 - However, if you have a problem accessing or uploading assignments, you *should* let me know before the assignment is due. You will also have to accompany this notification with the file in question, so I can verify that it is completed by the due date/time.

Response Times

To Email and Ask My Instructor Questions:

Please include the CJ 191 and topic in your email subject line. Please remember I am supporting three other courses and taking three courses myself this semester for a total of 7 courses. Putting CJ 191 in the subject line helps me prioritize a response to you. I will respond to you within 48 hours, generally within 24 hours. Weekends and official University breaks may delay this period. Students are always welcome to schedule an in-person meeting if they would like.

Feedback on Assignments:

Feedback on Assignments and Exams will happen within one week; this may happen sooner or be slightly delayed based on the requirements of the courses I am taking. Students worried about feedback should email the instructor to set up a meeting.

In-Person Meetings:

While I am not always in the Criminal Justice Office and do not have set office hours, I will be more than happy to meet with you outside of class. To request an In-Person Meeting, please notify me via email with some dates and times you are available. Please put "CJ 191- In-Person Meeting Request" in the subject line. I will respond within 24 hours to these requests, excluding weekends and official University breaks.

Grading Scale

WSU uses a +/- grading scale for final grades and to calculate grade point averages. In this class, grades are assigned according to the following chart. (Other courses might assign grades differently: Be sure to understand the different grading scales in all of your classes.)

Your grade will be determined by the total number of points earned, not by the percentage.

Points (Percentage)	Letter Grade	Grade Points	Interpretation
920-1000 (92-100)	A	4.00	A range denotes excellent performance
900-919 (90-91)	A-	3.70	
870-899 (87-89)	B+	3.30	
840-869 (84-86)	B	3.00	B range denotes good performance
800-839 (80-83)	B-	2.70	
770-799 (77-79)	C+	2.30	
740-769 (74-76)	C	2.00	C range denotes satisfactory performance
700-739 (70-73)	C-	1.70	
670-699 (67-69)	D+	1.30	
640-669 (64-66)	D	1.00	D range denotes unsatisfactory performance
600-639 (60-63)	D-	0.70	
0-599 (0-59)	F	0.00	

Assignments

4 Unit Exams (100 points each)	400 points
Criminal Justice Career Presentation (FINAL)	150 points
Observation Report	100 points
4 Required Class Meetings for Guest Speakers (25 points each)	100 points
5 Discussion Board Post (25 points each)	125 points
Participation/Discussion (Two 62.5-point grades)	125 points
Total Points	1000 Points

Exams

Due to the number of students enrolled in this course, Exams will be on Blackboard and automatically graded except for short answer questions. Short answer questions will be graded within one week, but usually sooner. Students must notify the instructor before the exam due date if they cannot take the exam. There will be 4-unit exams. Each exam will be worth approximately 100 points. **This will be worth a total of 400 points.**

Criminal Justice Career Presentation

Students will create a presentation on a Criminal Justice career of their interest. The Presentation will be **due to Blackboard by 11:59 pm on Friday, December 9th**. Students will be given the details of presentation requirements and a rubric after Labor Day. **This will be worth a total of 150 points.**

Observation Report

Students will write a one-page observation report after observing a scene for 10 to 20 minutes. Please make sure it is school appropriate. Details about this assignment will be given in our Policing Unit. **This will be worth a total of 100 points.**

Required Class Meetings

There will be 4 required classes for guest speakers. These people are leaving their workplaces to speak to you about various topics or jobs in the Criminal Justice System. **Each required class is worth 25 points for a total of 100 points.**

Discussion Boards

There will be 5 Discussion Boards throughout the semester (an introduction post and a topic post per unit). Students will have one week to complete the discussion board from when the discussion post is assigned. These posts are designed to give your thoughts on a topic and

should be completed in academic writing, but first person is allowed. **One Initial post (worth 15 points), and One Response to another student's post (worth 10 points) is required (Two Total Posts, unless noted in the discussion board).** You can reply to more posts, but you are not required to post on more than one student's initial post. Students should add to the conversation and not just post they agree or disagree. To receive the full possible points, a student should have put thought into the post and thoroughly explained their answer. Discussion Board Posts will not be accepted late under any circumstances. **Each Discussion Board will be worth 25 points for a total of 125 points.**

Participation/Discussion

While attendance is not required, participation is required. **A total of 125 points of the student's grade will be devoted to participation**, with 62.5 points of this grade being assigned at the mid-term point and 62.5 points being assigned at the end of the semester.

Late Assignments, Missed Exams, and Required Class Meetings

Discussion Posts will not be accepted late under any circumstances. Required Class Meetings with Guest Speakers can also not be made up. Exams may be made up with appropriate documentation; see below. **Without penalty, all other assignments may be handed in until 11:59 pm on Thursday, December 1st, 2022. No Late Assignments will be accepted after this point.**

A missed exam will be allowed to be made up with documentation in the event of an extreme emergency (i.e., emergency medical condition, verifiable accident, death of an immediate family member, etc.) Notifying the instructor of such an event must occur as soon as possible (preferably within 48 hours). Documentation must also be presented to the instructor to make up missed exams. Students missing an exam will be given an alternate exam, which will be administered in person at the instructor's availability.

Extra Credit

From time to time, an extra credit opportunity may be given to the entire class. On those occasions, a class announcement will be made on how extra points may be earned. No other extra credit opportunities will be given.

Academic Integrity

Students at Wichita State University are expected to uphold high academic standards. WSU will not tolerate a lack of academic integrity. Students are responsible for knowing and following the Student Code of Conduct Policy 2.17: https://www.wichita.edu/about/policy/ch_02/ch2_17.php. When the faculty member determines sanctions are warranted for violations of academic integrity, regardless of severity, the faculty member must report the infraction to the Office of Student Conduct and Community Standards. If you need more information about the process or wish to appeal a decision, please visit https://www.wichita.edu/about/student_conduct/ai.php

Cheating will not be tolerated! Students must work independently unless specified by the instructor. The first violation will result in an "F" for the assignment or exam. The second violation will result in an "F" in the class.

Syllabus Policies and Student Resources

All students should familiarize themselves with the course-related policies and student resources that can be found at: [**www.wichita.edu/syllabuspolicies**](http://www.wichita.edu/syllabuspolicies)

These include, but may not be limited to:

- COVID-19 Conditions
- Important Academic Dates
- Academic Integrity
- Definition of a credit hour
- Video and Audio recording
- Shocker Alert System
- Intellectual Property
- CARE Team
- Counseling and Prevention Services
- Student Health Services
- Heskett Center and Campus Recreation
- Inclusive Excellence and Respect for Diversity
- First Generation Students
- Names and Pronouns
- Disability Services
- Title IX
- Concealed Carry Policy

Tentative Schedule (Subject to Change)

<u>Week</u>	<u>Date(s)</u>	<u>Topics, Readings, Assignments, Deadlines</u>
1	Aug. 23 rd & Aug. 25 th	Aug. 23rd: Syllabus, Introductions, CJ Question discussions Aug. 25th: CJ Questions Discussion (continued); CJ System Overview; Criminal Justice Student Association Introduction Post <u>Due in Blackboard by Monday, August 29th by 11:59pm</u>
2	Aug. 30 th & Sept. 1 st	 Aug. 30th: <u>Unit 1: The Criminal Justice System</u> Chapter 1 - What is Criminal Justice? Sept. 1st: Chapter 2 - The Crime Picture Discussion Post #1 <u>Due in Blackboard by Monday, Sept. 5th by 11:59pm</u>

<u>Week</u>	<u>Date(s)</u>	<u>Topics, Readings, Assignments, Deadlines</u>
3	Sept. 6 th & Sept. 8 th	Sept. 6th: Chapter 3 - Criminal Law, Part I Criminal Justice Career Presentation Instructions Sept. 8th: NO CLASS (Academic Convocation –9:30am - Wilner Auditorium) (This is required to attend for some First Year Seminars)
4	Sept. 13 th & *Sept. 15 th	Sept. 13th: Criminal Law, Part II Kansas Criminal Laws Catch-up/Review for Exam I Sept. 15th– <u>Required Class</u> – Guest Speaker: Lindsay Weller, Crime Scene Investigator & Former Police Officer Exam I Posted – <u>Due by Monday, Sept. 19th by 11:59pm</u>
5	Sept. 20 th & Sept. 22 nd	 Sept. 20th:<u>Unit II: Policing</u> Chapter 4 – Policing Purpose & Organization, Observation Report Instruction, Selective Attention Test. Discussion Post #2 <u>Due in Blackboard by Monday, Sept. 26th by 11:59pm</u> Sept. 22nd: Chapter 5 - Policing Legal Aspects What it Means to be a Policeman – Sgt. Joe Friday (Dragnet)
6	Sept. 27 th & Sept. 29 th	Sept 27th: Chapter 6 - Policing Issue & Challenges Paul Harvey’s Policeman Sept 29th: Broken Windows Theory & Community Policing Observation Report <u>Due by October 3rd by 11:59pm</u>
7	Oct. 4 th & Oct. 6 th	Oct 4th: Chapter 13 - Juvenile Justice Oct 6th: Homeland Security (<i>Required Reading in Blackboard</i>)

<u>Week</u>	<u>Date(s)</u>	<u>Topics, Readings, Assignments, Deadlines</u>
8	*Oct. 11 th & Oct 13 th	Oct. 11th – <u>Required Class</u> – Guest Speakers: FBI Special Agent (Retired) Rebecca Martin & Former Administrator for Juvenile Field Services Jennise Jenkins Oct. 13th : Catch-up/Review for Exam II Exam II Posted – <u>Due by Wednesday, Oct. 19th by 11:59pm</u>
9	Oct. 18 th & Oct. 20 th	 Oct. 18th – NO CLASS (Fall Break) Oct 20th: <u>Unit III: The Courts</u> Chapter 7 - The Courts  Discussion Post #3 <u>Due in Blackboard by Wednesday, Oct. 26th by 11:59pm</u>
10	Oct. 25 th & Oct. 27 th	Oct. 25th: Chapter 8 - Court Room & Criminal Trial, Part I Oct. 27th: Court Room & Criminal Trial, Part II
11	Nov. 1 st & Nov. 3 rd	Nov 1st: Chapter 9 – Sentencing, Part I Nov. 3rd: Sentencing, Part II
12	*Nov. 8 th & Nov. 10 th	Nov. 8th - <u>Required Class</u> – Guest Speaker: Judge Gwynne Birzer, United State Magistrate Judge Nov. 10th: Catch-up/Review for Exam III Exam III Posted – <u>Due by Monday, Nov. 14th by 11:59pm</u>

<u>Week</u>	<u>Date(s)</u>	<u>Topics, Readings, Assignments, Deadlines</u>
13	Nov. 15 th & *Nov. 17 th	 Nov. 15th: <u>Unit IV: Corrections</u> Chapter 11 – Prisons & Jails Discussion Post #4 <u>Due in Blackboard by Monday, Nov. 21st by 11:59pm</u> Nov. 17th - <u>Required Class</u> – Guest Speaker: Kelly Rowlett, Sedgwick County Department of Corrections
14	Nov. 22 nd & Nov. 24 th	Nov. 22nd - NO CLASS Use this time to work on your “ Criminal Justice Career Presentation ” – Due Friday, December 9th by 11:59pm  Nov. 24th – NO CLASS - Happy Thanksgiving!!
15	Nov. 29 th & Dec. 1 st	Nov. 29th: Chapter 12 – Prison Life Dec. 1st: Parole/Probation Any Late Work Due by Thursday, December 1st by 11:59pm or No Credit!!
16	Dec. 6 th & Dec. 8 th	Dec. 6th: Catch-up/Review for Exam IV (Last In-Person Class) Exam IV Posted – <u>Due by Friday, Dec. 9th by 11:59pm</u> Dec. 8th: NO CLASS - Finish Your Unit 4 Exam & Final Project Criminal Justice Career Presentation Presentations <u>Due by 11:59pm on Friday, December 9th</u> Please Note the Unit IV Exam & the Criminal Justice Career Presentation are due at the same time. Please Plan Accordingly!!